

Bylaws of the Rochester Republican City Committee

Article I

- A. **Composition:** The Rochester Republican City Committee shall be composed of the Chairman, Treasurer and such other Republicans registered in Rochester, NH. In order to qualify for membership, a potential member must be a registered Republican in the City of Rochester, NH, must reside in Rochester, NH, attend a meeting and be in good standing vis-a-vis their annual dues. The RRCC shall keep a list of all its members and admit all Republicans who qualify for membership at any time.
- B. **Duties:** In cooperation with the NH State Committee and the Strafford County Republican Committee, the RRCC shall have the duty to manage the Republican Party in Rochester, to direct the general policy and campaign activities of the party, and to perform all duties required of it by law or custom.
- C. **Meetings:** A least one regular meeting of the RRCC shall be held each biennial election year, prior to April 1st. If the meeting is not held by the said date, it shall be the duty of the Strafford County chairman to set the date and place for the said meeting. Meetings may be called by the chairman of the RRCC upon written request of 25% of the membership or at the Chairman's own initiative. Meetings shall be held on a monthly basis whenever practical or more often as circumstances may dictate. Notice of full meetings shall be posted on the calendar page of the NH State GOP, Strafford County GOP and the RRCC websites. Notices shall be posted in City Hall and Rochester Public Library. Further, members having access to the web shall be contacted by email, by phone, or by US Mail whenever practical, five days in advance.
- D. **Dues:** Membership dues shall be \$10.00 per annum, to be paid upon joining, coming due thereafter each January 31st.

Article II

- A. **Officers:** The officers shall consist of a Chairman and Treasurer and other such positions as the members see fit. Officers may fill more than one position, if expedient, except that the positions of Chairman and Treasurer must be separate individuals.
- B. **Executive:** An executive committee shall consist of the Chairman and other officers of the city committee. It shall have the authority to act for the full committee when necessary. An executive committee shall establish sub-committees or working groups to assist it, as it deems necessary. This committee shall file an annual activity report, complete with an up-to-date roster of membership, to the NH State Committee and to the Strafford County Republican Committee.
- C. **Vacancies:** The RRCC Chairman shall fill any vacancies on a temporary basis within 30 days of said vacancy. Such temporary officers shall serve until elected or replaced by the membership voting at a regular meeting. If a vacancy is not filled within 30 days of its occurrence, the State or County Chairman shall have the authority to fill the vacancy until an election can take place.
- D. **Chairman:** The Chairman shall be the Chief Executive Officer and will see that each ward is organized in accordance with the time schedule set forth in these bylaws and that the committee maintains complete records and an up-to-date roster of all members. The Chairman presides over meetings and keeps State & County Chairs appraised.
- E. **Secretary:** The Secretary shall keep minutes of all regular meetings of the committee and shall be the custodian of the committee's permanent records and books.

- F. **Treasurer:** The Treasurer shall receive all funds belonging to the RRCC and keep proper books of accounts of all funds received and paid out. The Treasurer shall obtain an IRS tax number and open a checking account for the committee. All checks must be countersigned by the Chairman. The committee shall approve all expenditures, whenever practical, by majority vote at a regular meeting. When not practical, a majority vote of the executive committee will suffice to approve expenditures under \$500.00 with the matter reported in the next meeting's Treasurer's report. The executive committee may approve emergency expenditures in a face-to-face meeting, by email, US Mail or telephone consultations. The Treasurer shall file with NH Secretary of State in such wise as required by law.
- G. **Vice-Chairman:** The Vice-Chairman, under the direction of the Chairman, shall assist the Chairman in the above-mentioned duties and, in his absence, preside over meetings.
- H. **Finance Chairman:** This individual is in charge of fundraising activities of the committee and will work closely with the Treasurer. The Finance Chair will maintain a liaison with the NH State Finance Chairman for mutual support.
- I. **Membership Chairman:** This officer will be in charge of recruiting new members and volunteers, maintaining an up-to-date membership roster and act as Supervisor of the Check List.
- J. **Communications Chairman:** This officer will direct the public relations of the committee, including: electronic media, the RRCC website, letters to the editor, local contacts with the working press, press releases, live media events on talk radio and cable TV.
- K. **Ward Chairmen:** These six officers will supervise volunteers in their ward during and before primary and Election Day activities, including: lit drops, yard sign placement and post election pickup, telephone-banks, get-out-the-vote and new voter GOP registration drives, poll watchers and local publicity events.

Article III

- A. **General:** The following provisions shall govern the conduct and operations of committees created by these bylaws:
 - a. A quorum shall consist of 20% or more of the total membership in good standing.
 - b. Each member shall have one vote.
 - c. A majority of those present and voting shall decide any question. In the case of two or more candidates for office, a simple majority of a quorum is sufficient to elect.
 - d. Roberts Rules of Order shall govern during monthly meetings.
- B. **Primary:** This committee shall not endorse any candidate during a primary election. Officers and members, however, may not be restricted from working on behalf of the candidate of their choice.
- C. **Elections:** No one can serve as an officer of the RRCC who openly and publicly supports a candidate from another party over a Republican in a partisan election.